

Date: March 10, 2016  
Time: 6:30 p.m.  
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340  
Attendance: Mayor Kenneth Braegger, Council members Robert Beebe, Del Fredde, Mike Crossley, Josh Braegger, and Jared Profaizer; City Recorder Teri Fellenz, City Planner Bryce Wheelwright

Excused:

Others: (see attached for others)

**1. Call to Order**

- a. Invocation
- b. Pledge of Allegiance

**2. Open Comment Period** (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.)

Steve Pettingill thanked the Council for the opportunity to serve as the Chairperson of the Perry/Willard Wastewater Treatment Facility Board. He also thanked them for the decision for the Chairperson to follow through with the permitting process. He stated they were able to save hundreds of thousands of dollars in extra inspections because of the posturing of the pipeline and position of the water runoff so it doesn't go into the Willard Spur. He also noted there were cost savings in the revamping of the furnaces of thousands of dollars per year. He stated the plant operator has also worked on savings with valves. They involved Sunrise Engineering in reworking them at no extra cost. They also have addressed problems in the IFAS system. He stated he is proud of the board to this point and feels they have been working frugally. He said the permit has received the approval of two professional resources and may be signed by the next Board meeting and he will be happy to share with them when it is complete.

Steve then commented on the negotiations between the two communities and advised the Council not to give anything up and not to go away from a Board running the facility. He stated there is a dedicated employee at the plant and the plant needs to be administered jointly through the Board. Mayor Braegger thanked Steve for his service as Chair.

**3. Business**

- a. Council members Braegger & Crossley – Presentation of items agreed upon by the 2 Council members and City Attorneys from Willard and Perry for discussion and consideration by the Willard City Council. Council member Crossley stated they would like to postpone the item and go into a closed session later in the meeting.
- b. \*Consideration of Resolution 2016-5 A RESOLUTION APPROVING THE 2015 STATE OF UTAH MUNICIPAL WASTEWATER PLANNING PROGRAM SELF ASSESSMENT REPORT. The attached report was presented and it was explained this is an annual assessment to look at the financial status, physical condition, and training of employees.

***Council member Crossley made a motion to approve Resolution 2016-5, seconded by Council member Braegger. The motion carried.***

**Council member Beebe – yes**  
**Council member Crossley – yes**  
**Council member Fredde - yes**

**Council member Braegger – yes**  
**Council member Profaizer – yes**

- c. Review and possible approval of the Willard City Emergency Operations Plan – The attached plan was presented to the Council members. City Recorder Teri Fellenz stated the EOP was developed by City Emergency Manager, Judy Loveland using a template from Box Elder County. She asked the Council member to take time and review the plan which will govern the management of emergencies. The item will be placed on the next agenda for approval.
- d. Planning Commission Report – City Planner Bryce Wheelwright reported there have been 2 new building permits applications. The first is on West Center Street on a 5 acre parcel and the second is on North Main Street. He also reported the Planning Commission is working on a non-motorized trail ordinance.

Bryce stated has also received a subdivision application for 1050 North, but it will require a rezone first. He also reported a new concept plan has been received for the Kunzler property and they are working on the infrastructure for the Granite Ridge Subdivision.

Public Works Supervisor Doug Thompson asked about water and the need for a storage tank and how the new applications affect the limited amount of connections the City Engineer has indicated there is storage available for. A discussion was held on the need to address storage quickly. Council member Beebe added he would like to revisit the steepness of the Granite Ridge subdivision. There was a maximum of a 10% grade discussed and the Engineer apparently has overridden and allowed a 12% grade which the City does not have equipment to plow. Fire Chief Van Mund also added the International Fire Code only allows a 10% grade. Mayor Braegger asked for the minutes to be pulled where the 10% grade was discussed. Council member Beebe also asked about the 2 outlets that were also supposed to be included. Mayor Braegger stated he would meet with Council member Beebe and Doug Thompson on Friday after 1:00 to look at the issues.

- e. Approval of minutes: The minutes of the February 25, 2016, meeting were individually reviewed.

***Council member Beebe made a motion to approve the minutes as written, seconded by Council member Fredde. The vote was unanimous.***

- f. Financial – The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.
  - 1) Warrants
  - 2) Vouchers
  - 3) Reports

#### **4. Department Reports**

- a. Maintenance Department
  - 1) Request for approval to purchase a new deck mower for tractor. Council member Beebe stated the deck mower for the tractor has been repaired numerous times and is at the point where it needs to be replaced. The two bids received are for \$2,400 and \$2,500. He stated the mower is 72 inches

wide and the \$2,500 unit includes replaceable guards. The expense would come out of Parks, Water, and Streets. Council member Fredde asked about the 5 year plan. Council member Beebe agrees they need a 5 year plan but also needs to replace the equipment that is no longer fixable. He explained there are no guards, making it a safety issue. A brief discussion was held

***Council member Beebe made a motion to approve \$2,500 for the purchase of the Woods brand deck mower. The motion was seconded by Council member Crossley. The motion carried.***

***Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde - yes***

***Council member Braegger – yes  
Council member Profaizer – yes***

- b. Police Department – Chief Loveland presented the attached report of calls. She was asked what she had found about replacing one of the police vehicles. She reported she has still been deciding on which one to replace. A brief discussion was held and she will obtain more information.
- c. Fire Department – Chief Mund reported the department assisted with an apartment fire and also with a tanker rollover in Brigham City. He stated they will be testing on the training for drivers on Saturday and also discussed upcoming training the members will be involved in.

***Council member Crossley made a motion to go into a closed session to discuss pending litigation. The motion was seconded by Council member Beebe and the motion carried with the following vote:***

***Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde - yes***

***Council member Braegger – yes  
Council member Profaizer – yes***

***Mayor Braegger, the Council members, City Recorder Teri Fellenz and City Attorney Kevin McGaha adjourned to the City Planner's office for the closed session at 7:17 p.m.***

***Council member Crossley made a motion to return to the regular meeting. The motion was seconded by Council member Braegger and the motion carried.***

***Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde - yes***

***Council member Braegger – yes  
Council member Profaizer – yes***

***The regular meeting resumed at 8:20 p.m.***

## **5. Council members**

- a. Robert Beebe – Reported the estimate to repair road damaged caused by the trucks working on the Willard Bay Dike Project is \$26,675.00 He will follow up with the contractor and the State
- b. Mike Crossley – Asked Doug Thompson if he was aware of the water leak on 200 West. Doug explained they were prepared to work on it and the rain saturated the ground and the meter is located in the middle of the lawn. They will continue to

- monitor the weather and get the leak repaired as soon as they are able.
- c. Del Fredde – Asked if the hydrant meters had been purchased. It was noted they have and both have been rented out to contractors
  - d. Josh Braegger
    - 1) Willard Creek Nature Park and Debris Basin – Review of RFP results for landscaping architect and possible award. Council member Braegger presented the bid for BoiWest to complete the design of the pond area of the project. He explained the bid and the conversations he has had with Jones & Associates.

***Council member Braegger made a motion to approve \$17,928.74 to go forward with the design of the pond, seconded by Council member Beebe. The motion carried.***

***Council member Beebe – yes      Council member Braegger – yes  
Council member Crossley – yes      Council member Profaizer – yes  
Council member Fredde – yes***

Council member Braegger also reported the Flood Control will be working on cleaning the creek bed.

- e. Jared Profaizer- Will be looking at SCADA systems used by water systems in other communities. He also reported he has not had much response for volunteers for the 4<sup>th</sup> of July.

#### **6. Mayor's General Correspondence and Information**

***7. Adjourn: A motion was made by Council member Fredde to adjourn, seconded by Council member Braegger, motion carried. The meeting adjourned at 8:20 p.m.***

Minutes were read individually and approved on March 24, 2016.